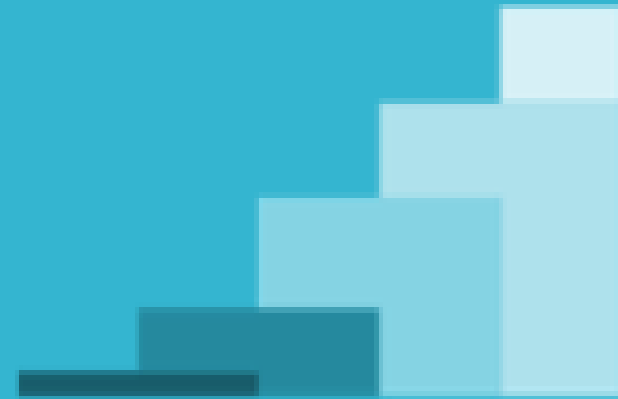




NORTH AMERICAN
INTERFRATERNITY
CONFERENCE

Level Up:
IFC SOP



Agenda

- NIC & IFC Overview
- IFC SOP Levels
- Submit Alignment Report
- Next Steps and Q&A



NIC Overview

- North American Interfraternity Conference (NIC)
- Serves as a trade association for men's national fraternities
- Represents 50+ men's international/national fraternities with over 6,000 chapters on 600 campuses
- Member fraternities = NIC
- Focused on supporting the fraternity experience
- Advocacy. Education. Standards. Insights.



Standards and Positions

NIC Standards

- Policy / operational requirements for NIC member organizations
- Voted on by member organizations
- Not college / university policy
- Inform IFC SOP

NIC Position Statements

- Focused on critical / important issues
- Approved by Governing Council
- Inform IFC SOP
- Guide Campus Advocacy Efforts



Role of the IFC



Advocacy: Works on behalf of and for the betterment of all member fraternities



Marketing: Promotes the value of the fraternity experience and creates interest in joining a fraternity



Collaboration: A place to solve problems together and move community forward together



Education: Coordinates educational experiences related to health and safety, community expectations, and topics relevant to the fraternity and student experience



Accountability: Establishes a fair, peer-led process to hold members accountable to a code of conduct that is based on shared values



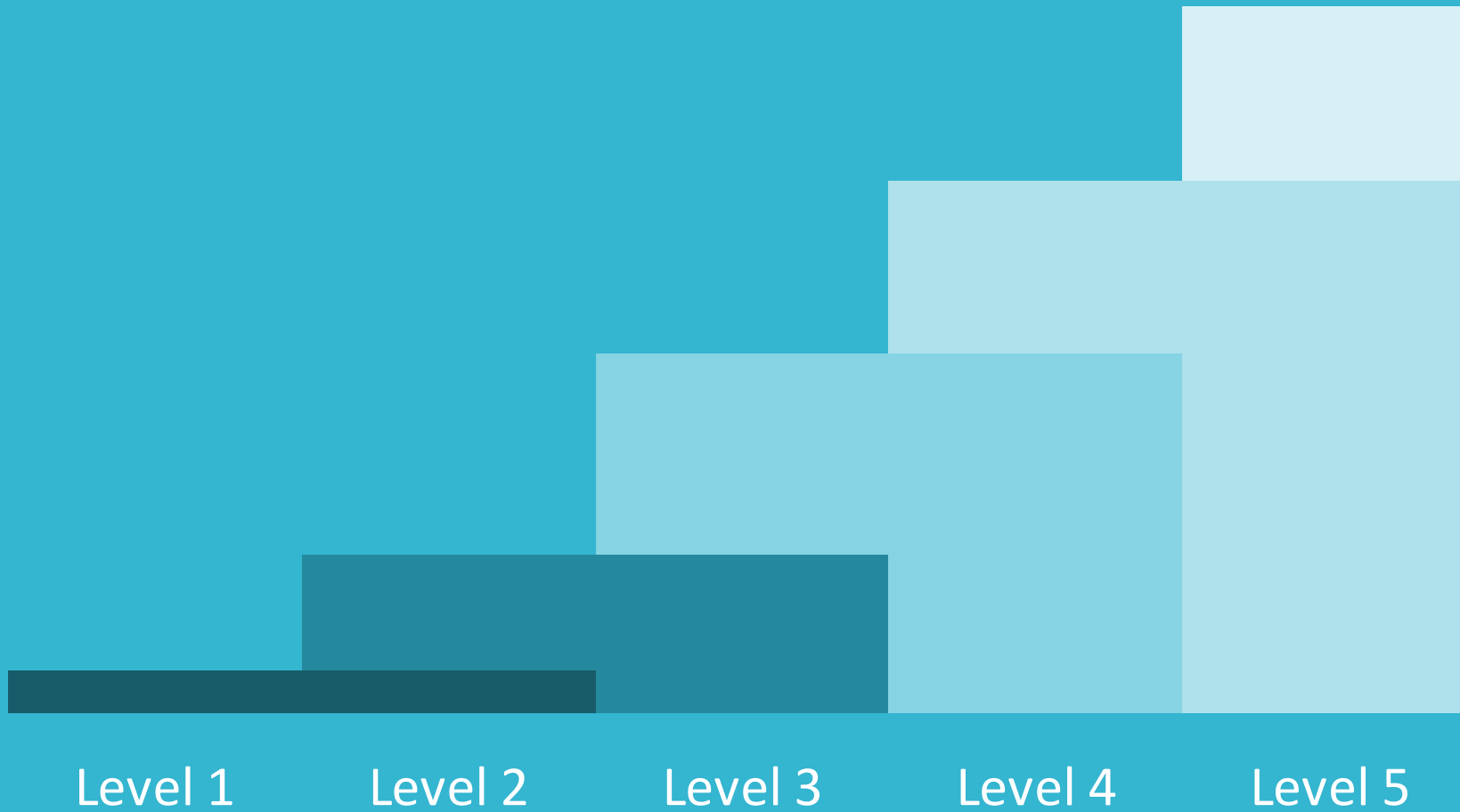
Foundational to Aspirational

IFC Standard Operating Procedures

- Updated IFC Standard Operating Procedures (SOP)
- Refreshed framework to help councils better prioritize more actionable operations
- Baseline of policies and practices for IFCs to operate in accordance with NIC Standards and Positions, endorsed by all inter/national NIC member fraternities
- Foundational to aspirational (“do this first before you try to do that next”)



Foundational to Aspirational IFC Standard Operating Procedures



Foundational to Aspirational IFC SOP (Level 1)

Level 1

1.1	IFC has in its bylaws criteria that only allows full membership to single-sex men's organizations that align with NIC Standards .	Governance
1.2	IFC has policies and practices aligned with the NIC's Responsible Growth and Interest Group Protocols that guarantee all students a path to IFC membership	Membership Access
1.3	IFC pays its annual NIC dues	Finance



Foundational to Aspirational IFC SOP (Level 2)

Level 2

2.1	IFC has proper insurance coverage for its officers, advisors and volunteers	Finance
2.2	IFC has a constitution and bylaws that is reviewed annually.	Governance
2.3	IFC adopts an open bidding policy that allows member fraternities to extend bids to interested men at any time.	Recruitment
2.4	IFC has social event policies that align with the NIC's Health and Safety Guidelines .	Health & Safety
2.5	IFC has health and safety policies that include a medical good samaritan policy .	Health & Safety
2.6	IFC has health and safety policies that include a process for implementing a temporary pause on social activities.	Health & Safety
2.7	IFC updates its contact information and chapter listing in FS Central .	Administrative
2.8	IFC Officers meet regularly with the IFC Advisor.	Leadership



Foundational to Aspirational IFC SOP (Level 3)



Level 3

3.1	All IFC bills are paid on time and in full.	Finance
3.2	IFC files required tax forms annually.	Finance
3.3	The IFC budget is approved annually by a vote of member chapters.	Finance
3.4	IFC operates within a financial planning framework which includes basic financial controls.	Finance
3.5	IFC provides a detailed reporting on its financial performance to all IFC delegates at least twice per academic term.	Finance
3.6	IFC has a governance structure which consists of chapter presidents as the primary delegate.	Governance
3.7	IFC has a clear document retention policy with centralized file storage system.	Administrative
3.8	IFC conducts an annual officer training / transition retreat.	Governance



Foundational to Aspirational

IFC SOP (Level 3, cont.)



3.9	IFC has a position responsible for planning and implementing risk management, risk prevention and student safety efforts.	Health & Safety
3.10	IFC provides health and safety education.	Health & Safety
3.11	IFC sponsors educational programs for fraternity members on alcohol, hazing, sexual misconduct and self-governance.	Programming
3.12	IFC maintains a new member interest list.	Recruitment
3.13	The IFC recruitment officer compiles and distributes resources for chapter recruitment officers.	Recruitment
3.14	IFC completes the End of Term Report following each academic term.	Reporting



Foundational to Aspirational IFC SOP (Level 4)



Level 4

4.1	IFC has Policies and Programming for all-fraternity GPA to be above all-men's average.	Academics
4.2	IFC has both a strategic communications and crisis management plan which is reviewed annually by all IFC officers and delegates.	Communications
4.3	The IFC maintains a website updated with information for members, chapters, parents, university administrators and potential members.	Communications
4.4	IFC officers conduct personal outreach to all chapter presidents and visit chapter meetings at least once a term.	Leadership
4.5	IFC sets multi-year goals that are passed on to future leadership teams.	Governance
4.6	The IFC has a service and philanthropy strategy with ongoing, active community partnerships.	Programming
4.7	IFC provides belonging and inclusion programming and resources for member chapters (may be in conjunction with campus or fraternity/sorority community programming).	Programming
4.8	IFC provides education on peer governance to chapter leaders.	Accountability



Foundational to Aspirational

IFC SOP (Level 4, cont.)



4.9	IFC conducts an annual goal-setting process that actively involves the chapter presidents in setting the direction and priorities for the council.	Governance
4.10	IFC has a cap on the number of events with alcohol.	Health & Safety
4.11	IFC Officers meet regularly with the counterparts on other undergraduate fraternity/sorority councils.	Leadership
4.12	IFC executes an annual marketing plan for its community.	Recruitment



Foundational to Aspirational IFC SOP (Level 5)



5.1	IFC recognizes chapters for excellence in scholarship programs and high academic performance.	Academics
5.2	IFC actively partners with admissions, orientation and residence hall staff to introduce students and their families to fraternity membership.	Recruitment
5.3	IFC has in its bylaws a policy that prohibits an IFC from being involved in a sexual misconduct adjudication or hazing investigation process (<i>Council can request an exemption to adjudicate a hazing case if it is an independent council or if the host institution does not hear organizational hazing cases</i>).	Accountability
5.4	IFC has a community judicial policy and process with accountability mechanisms that align with NIC Standards , Position Statements and Health and Safety Guidelines .	Accountability
5.5	IFC provides judicial board training for its members.	Accountability
5.6	The IFC judicial board issues sanctions that are educational, developmental and consistent with the violation.	Accountability
5.7	The IFC judicial board uses a written sanction contract to explain the terms of each sanction and procedures for completing them.	Accountability
5.8	IFC judicial officers have a direct working relationship with campus conduct officials.	Accountability



Foundational to Aspirational

IFC SOP (Level 5, cont.)



5.9	IFC president meets annually with the university president and vice president of student affairs.	Leadership
5.10	IFC has a working relationship with undergraduate student government, programming and activities boards.	Leadership
5.11	IFC hosts an annual awards program for its member chapters (potentially in conjunction with campus recognition).	Programming
5.12	IFC submits awards applications for NIC or regional conference recognition.	Programming



Submit Alignment Report in FS Central



Submit Alignment Report in FS Central

Access Reports

Title ▾ = Equal to ▾ Enter search term... [Search](#)

2 Records

Title	Due Date	Status	Action
IFC SOP Alignment Report Please complete the following yes/no questionnaire about your IFC's alignment with the IFC SOP. Responses will be reviewed and compared with your governing document. Have it available as you complete this annual questionnaire.		Status: Not Started	📄 Access Report



Submit Alignment Report in FS Central

IFC SOP Alignment Report

IFC Name

In order to complete the alignment reporting, the NIC staff will need a copy of your constitution and by-laws. This should be uploaded to FS Central (on the left side of your screen go to "Documents" and then choose the "Governing Documents" folder to upload). Below is a count of the number of files currently in the "Governing Documents" folder. It is up to you to ensure that the most current copy of your IFC's constitution and by-laws is uploaded to FS Central.

Number of Governing Document Files



* By selecting "Yes, I confirm" in the dropdown below, you are confirming that your IFC's most recent constitution and by-laws have been uploaded and are visible in the "Governing Documents" folder in FS Central.



Submit Alignment Report in FS Central

Please complete the following yes/no questionnaire to confirm your IFC's alignment with the [SOP](#). Responses will be reviewed and compared with your governing document. Check all items that exist in your governing documents or current/past operations. If you want to save and return to the form at a later time, scroll down to the bottom of the page and make sure the "In Progress" button is chosen and click "Save". When you have finished with the form choose the "Completed" button is chosen and then click "Save". Paragraph

Level 1

IFC has in its by-laws criteria that only allow full membership to single-sex men's organizations that align with NIC Standards.

IFC has policies and practices aligned with the NIC's Responsible Growth and Interest Group Protocols that guarantee all students a path to IFC membership.

IFC pays its annual NIC dues.



Submit Alignment Report in FS Central

IFC hosts an annual awards program for its member chapters (potentially in conjunction with campus recognition)

IFC submits awards applications for NIC or regional conference recognition

In Progress

Completed

SAVE



Whether "In progress" or "Completed" remember to click "Save" before leaving this page



Next Steps and Q&A

- Review the IFC SOP
- Submit Alignment Report in FS Central
- Consult with your VP Campus Support
- Plan to close gaps and level up





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Level Up: IFC SOP Alignment

