

IFC Scholarship Officer.

What does the job of the IFC Scholarship Officer entail? Check out the list below for a quick overview.

Becoming the IFC Scholarship Officer is a duty not to be taken lightly and is one that should be met with great responsibility, patience, and diligence. As the IFC Scholarship Officer, it is your responsibility to oversee the promotion and recognition of academic excellence among member fraternities and individuals. Emphasis should be placed on the development of a continuous scholarship program that will enhance and supplement any member fraternity academic endeavors.

The IFC Scholarship Officer responsibilities should include a mission or goal statement that **encourages high academic achievement for individuals and member fraternities** as well as specific programs or tasks that are to be accomplished throughout the term.

DUTIES

- Coordinating a scholarship chair orientation program for member fraternities
- Collecting and distributing academic performance rankings
- Maintaining current and accurate fraternity rosters
- Publishing important academic dates and deadlines
- Collecting and distributing information about campus academic services, tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, unique library resources, and many others
- Working individually with scholarship chairs of member fraternities below the all-men's grade-point average
- Build and maintain relationships with faculty, academic offices, and academic honorary societies
- Provide advice and support to member fraternity scholarship chairs
- Finding a faculty member to serve as an academic advisor for the IFC