

## Facility Preventative Measures:

Dear House Directors and Cleaning Partners,

We are reaching out to you today to ensure everyone is taking the recommended precautions to prevent the spread of the Coronavirus at your facility. We know there has been a lot of communication and activity on this front and want to confirm your facility is protected as much as possible.

According to the Center for Disease Control, all high touch surfaces should be addressed daily as stated on their website:

This should be a high priority and implemented immediately. Continue this practice while COVID-19 remains a concern. We recommend this become your cleaning routine and rearrange lower priority items if needed.

If an extra cost will be accrued with this change, please notify us immediately, as additional approval may be needed by your house corporation.

**Click the CDC image above or follow the link below for additional information regarding cleaning.**

<https://www.cdc.gov/coronavirus/2019-cov/community/home/cleaning-disinfection.html#routine-cleaning>

If you need information regarding proper disinfection or deep cleaning of the chapter house, please refer to the CDC guidelines below.

CDC: Disinfection Recommendations

## House Directors:

Our team is working diligently to reach out to all house directors to offer assistance. If you have not yet spoken with our team, please reply to this email or contact your CSL team directly to confirm that this protocol has been implemented, or for assistance if it is not already implemented. Please do not hesitate to reach out with questions.

While CSL Management is working in partnership with our clients and organizations to provide these recommendations, please note ultimately all final policy decisions rest with them. Therefore, we all must continue working closely with our house corporation or staff partners.

If you are not currently facing a house closing and have not yet spoken to your food service vendor or chef to discuss the emergency plan for your facility, we encourage you to do so. Also consider the option of stocking up on items such as paper towels, toilet paper, soap, hand sanitizer, sanitizing wipes, non-perishable foods and bottled water. If an extra cost will be accrued with this plan, please notify us immediately, as additional approval may be needed by your house corporation.

Should a resident of the facility be diagnosed with the Coronavirus, please notify your organization and/or house corporation and CSL immediately so we can address accordingly. This would require proper disinfecting of the chapter house.

We encourage you to remain updated with the CDC recommendations and stay vigilant in preventative measures in order to prevent the spread of illness per the CDC in the link below:

### **Steps to Prevent Illness**

[https://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html?CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fabout%2Fprevention-treatment.html](https://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fabout%2Fprevention-treatment.html)

## House Closings:

While we continue to monitor university announcements regarding amendments to their academic schedules and in-person classes, we ask you to notify CSL if are made aware of changes on your campus. This will ensure all parties receive the information in a timely manner and will help us support you as you make arrangements to close the house for an extended period of time. Additionally, please include information on who is responsible for checking the house, should it be someone other than the house director.

Below is a link to our house closing checklist, should this apply to you. Please note that the checklist is subject to change depending on your location and present situation. If your house is closing, please work closely with your CSL operations team to properly close the house.

### **House Closing Checklist**

[https://static1.squarespace.com/static/59ca57e62278e70c1e0b77dc/t/5e6a734db66b1166d86cb786/1584034637695/CSL 2018-Closing Your Chapter House.pdf](https://static1.squarespace.com/static/59ca57e62278e70c1e0b77dc/t/5e6a734db66b1166d86cb786/1584034637695/CSL+2018-Closing+Your+Chapter+House.pdf)

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