Position Title: Director of Education and Leadership Development
Organization: North-American Interfraternity Conference (NIC)
Reporting Relationship: Chief Operating Officer
Location: Carmel, Indiana
Availability: Immediate

The NIC is laser-focused on enhancing the fraternity experience, and our educational programs and initiatives are a big part of that. We are looking for someone to join our team to drive the creation and execution of programs that will inspire fraternity/sorority members and empower them to positively shape their communities. We need a sharp professional to lead program development and implementation from start to finish, in collaboration with staff, facilitators and volunteer team members.

We work in a fast-paced, start-up-like environment, where you will gain a wide breadth of experiences and build new skills. Our team is dynamic and collaborative—dedicated, focused, talented (and clearly, humble). We work hard and smart; we aim high and don’t settle. And it’s worth it, because we know our work is important to the future of the fraternity experience and the men who will join it in years to come.

In This Role, You Will:
• Provide leadership and management of all aspects of NIC educational programming including curriculum development, budgeting, logistic coordination, marketing, planning, registration, program delivery, and program assessment. Learn about the current program offerings on our website.
• Nurture and grow the NIC’s reputation for integrity and state-of-the-industry educational programs.
• Incorporate assessment, evaluation and feedback to consistently improve and develop educational programs.
• Work closely with other fraternal organizations on educational initiatives of which the NIC is a partner.
• Develop educational resources for IFCs and local fraternity communities, as part of the Campus Support Model.
• Team up with other NIC staff to assist member organizations and campuses in achieving success with educational Standards implementation.
• Other duties as assigned.
You Are:
- A thoughtful and clever curriculum developer, with a voice that relates to fraternity men.
- A servant leader motivated to exceed expectations with high ethical standards.
- A self-starter, able to work independently.
- A team player with commitment to build relationships and work collaboratively with staff, key volunteers and constituents.
- Able to leverage relationships to attract, recruit, train and retain outstanding volunteers.
- Able to execute high quality educational programs while maintaining a budget.
- Able to balance multiple projects at once.
- Able to find career satisfaction in this position for a period of no less than four years.

You’ll Need:
- Master’s degree in higher education or related field.
- Demonstrated curriculum development experience.
- Demonstrated presentation skills.
- Excellent written and oral communication skills.
- Excellent organization and task/project prioritization skills.
- Interpersonal skills with ability to establish and maintain effective relationships.
- Previous experience working with fraternities/sororities and/or other diverse student organizations.
- Willingness to travel and work flexible hours, including evenings and weekends.
- Membership in a fraternity or sorority preferred.

Are You Saying to Yourself, “This is Me.ˮ?
Email a cover letter (including salary requirements) and résumé to Jud Horras, President & CEO (jud.horras@nicindy.org). Résumé review will begin immediately.

About the NIC:
The NIC is the trade association representing 66 inter/national men’s fraternities. The NIC’s member organizations boast more than 6,000 chapters located on more than 800 campuses in the United States and Canada, with approximately 385,000 undergraduate members and nearly 4.2 million alumni. It provides a fast-paced, start-up like environment and delivers on five core priorities to its members—including sophisticated educational efforts, leading the fraternal industry to positive change.